

CACoP Forum Meeting 31

12 October 2021, 10:00 – 12:45

Teleconference

Final Agenda

No.	Item	Materials	Time	Lead
1.	Welcome and introductions	Verbal	10:00	Paul Rocke
2.	Last meeting's minutes <i>Outcome – approve the minutes from the previous meeting</i>	Draft Meeting 30 Minutes	10:05	Jo Dupont
3.	Actions update <i>Outcome – review each open action and receive an update on progress</i>	Actions Log	10:10	Jo Dupont
4.	Cross Code Steering Group Update <i>Outcome – receive headline report from the latest meeting of the CCSG.</i>	Verbal	10:20	Colette Baldwin
5.	New cross-Code changes update <i>Outcome – each representative to provide a short update on any new cross-Code changes identified since the last meeting</i>	Verbal	10:30	All
6.	Process review: Cross Code updates <i>Outcome – discuss and review how to ensure cross-Change code updates are not duplicated within the CCSG</i>	Verbal	10:45	Paul Rocke
7.	Technical Code Consolidation Update <i>Outcome – discuss and review the Technical Code Consolidation</i>	Verbal	10:55	Vicky Allen
8.	Central CACoP Website <i>Outcome – review the new central CACoP website</i>	Verbal	11:05	Paul Rocke

No.	Item	Materials	Time	Lead
9.	October 2021 CACoP Newsletter <i>Outcome – review and approve the content to be included in the October 2021 Newsletter</i>	Draft CACoP Newsletter content	11:15	David Kemp
BREAK			11:20	
10.	Documenting the Impacts of Change <i>Outcome – discuss views on improvements that could be made to the ‘impacts of change’ section in Modification Reports and agree whether any changes should be taken forward</i>	Paper	11:30	Paul Rocke
11.	Review of the Applicable Code Objectives <i>Outcome – provide thoughts on any potential changes to the Applicable Code Objectives and rationale and agree whether to provide any views or recommendations to Ofgem</i>	Paper	12:00	Paul Rocke
12.	Any other business <i>Where possible, please inform the Chair beforehand of any items to be raised</i>	Verbal	12:40	All
13.	Summary and meeting close	Verbal	12:45	Paul Rocke